

Largo Communities Together

LCT is Scottish Charitable Incorporated Organisation - Charity No. SC048447

Largo Communities Together (LCT)

Minutes of LCT (27) Tuesday 1 June 2021

Present: Nora Conlin, Stan Green, Irene Kay, Jan Kerr, Emily Macdonald, Jill Miller, Dougi McMillan, Louise Robb (Chair), Barbara Simpson, James Simpson

In attendance: Ronnie Graham,

Apologies: Beau Russell, Andrew Stenson

1. Welcome, apologies, thanks and introductions

LR welcomed all in attendance to the meeting.

Noted that a wider group involving other organisations will consider **whole community assets** of the Largo area. The needs and offers of the various community groups will be our starting point. What can be offered to support each other in our work and commitments to the community? This would be a first task for the new Development Officer if the bid application submitted to DTAS for such a post(s) is successful. LR and JM will consider planning for this initially and a wider group will be convened to work on further.

Note planning group required for AGM by 21 July 2021. Date of AGM TBC but late Autumn timescale. Largo Links would publish the event.

Largo Estate Group would like to consult re the way forward relating on aspects of the estate with the community in the Durham Hall during LAW. This consultation could include other LCT issues and also other groups. See above re planning.

LR introduced the Zurich video involving members of LACRT. The meeting viewed the video which was well received by all present. How best to use the film was discussed. Suggested that it could play on a loop in Durham Hall during LAW, at appropriate time, eg during consultations; the Coms Team would consider how to make best use of it; it would also be posted on LCT website. Overall the video was considered to be a very good piece of work and gave a positive indication of our community involvement. Thanks were extended to all involved.

2. Minutes of 22 March 2021 and matters arising

Board minutes of 26 April proposed by BS and seconded by EM. Matters arising would be covered in the agenda.

3. Pier update

JS provided an overview of recent development re the Pier. The following points were noted:

- Owners of the Crusoe Hotel – Thunder Holdings; Operators - Graham and Rachel Bucknall with a view to owning the hotel in the near future.
- The Bucknalls are authorized to make agreements and sign documents for and on behalf of the Crusoe Hotel.
- JS and Steve Wood had a very positive meeting with the Bucknalls. JS and SW provided background re LCT and the Pier, and also LACC. They assured the Bucknalls they were acting on behalf of the Largo community.
- The proposal is that the outer section of the Pier would be taken into community ownership separate from the hotel. The Pier Group had already authorised repairs and had obtained technical drawings through Narro Engineering.
- In principle, the outer end of the pier would become community owned. This was agreed with the Bucknalls. A problem area was the harbour wall and the car park. The walkway is considered to be

Largo Communities Together

LCT is Scottish Charitable Incorporated Organisation - Charity No. SC048447

part of the Pier. This appears to be resolved and the Bucknalls want to be involved and are interested in developments. They would want to use the Pier in the interest of their business. There would be a commercial agreement drawn up.

- JS explained to them about the MoU and the raising of funds to date. A new MoU will be developed. SW and Peter Aitken (Chair LACC and Pier Group member) have taken on this task.
- A report of the meeting with the Bucknalls has been given to the Pier Group. Pier Group members have been assigned a range of tasks to take developments forward.
- RIBA Stage 3 development will now begin to allow funding applications to be taken forward. The FCCT partnership is very positive for the Pier. The organisation is skilled at raising funds and has a designated officer to advise on processes. Jeremy Harris, CEO has provided helpful advice. The Pier is part of a bigger picture re the Fife Coastal path and the harbour as integral to the coastline of Fife. A meeting with Ed Heather-Hayes of FCCT has been arranged.
- In JS's view, we are now in a position to take over the Pier through community ownership of the Pier. The Pier Group has been custodian of the structure over the winter, e.g. repairs. Now time to make a formal request to LCT re community ownership.
- Advised that DTAS would provide advice on resources and insurance. Contact can be made with their legal expert. Noted Lena Hutton is our Field Officer.
- Noted the new owners of the Crusoe have a very good reputation. However, the financial resources required to restore the Pier would not be feasible for them. They are very keen to work with the Pier Group and community. There would be revenue for their use of the Pier through a commercial agreement.
- Noted that the Pier needs a vehicle for its operation and not just LCT. It needs its own company re share options and community involvement.
- Communication re developments is very important. An accurate picture needs to be provided to ensure any rumours are squashed. Suggestions made to approach the East Fife Mail/Courier and a possible human interest story through STV. Posts should be put on LCT website and Facebook. The Bucknalls themselves have posted positive comments. LCT members should be informed. Email list is available.
- JS and the Pier Group were thanked for their ongoing commitment and efforts

4. Largo Estate update

SG spoke to his previously emailed comments re Largo Estate. Engaging with the owners of the Estate continues to be challenging despite offers of support being made. EM has drafted a letter to be sent to Cllrs, MSP and MP informing them of the situation re the community's position re Largo Estate. The Estate Group has set out that they wish engagement with each representative and explore how they could be of assistance. They will be asked if they wish to attend some of Estate Group meetings.

The Group also wants to pick up on the previous consultation of 2018/19:

- Access (Paths)
- The Doocot

The above issues will be given consideration. Basically, the community would be interested in knowing the owners' plans.

The Group is looking to expand its membership and to plan a further consultation. See earlier comments re consultation and LAW. This can dovetail with a broader community consultation. Noted that consultation activity could be accommodated during LAW.

Although challenging, the Estate Group is remaining motivated.

Thanks expressed to them for their work and perseverance.

Largo Communities Together

LCT is Scottish Charitable Incorporated Organisation - Charity No. SC048447

6. Largo Arts Week update and Largo Arts as a Social Enterprise

SW had emailed LR re governance of LAW and Largo Arts as a Community Interest Company (CIC). This enquiry had been investigated and the following points noted:

- Reiteration of invaluable dialogue between LAW & Largo Arts (CIC) and LCT, and Dougi MacMillan's seat as a trustee.
- LCT is reassured and confident in the governance of LAW.

DM reported on progress re LAW 2021. Donations have been received, e.g. the Angels. It is intended that Largo Arts will run events throughout the year and not just during LAW. Noted that Largo Arts (CIC) and LAW have separate bank accounts.

DM provided a written update following the LCT meeting posted on their Facebook page.

In summary, good progress is being made re LAW in line with government guidelines re Covid. Any live performances will take account of all advice and guidelines.

- Details of performances available soon across a range of media.
- Performances will be to limited numbers and tickets will only be available to purchase from LAW website.
- No tickets available at venues on the night at all.
- Tickets on sale the week prior to LAW to take account of any late changes to Covid guidelines.
- Updates will continue till LAW.
- Possible open air event at the Upper Largo Hotel.

6.LARCT update

IK provided a report on LACRT activities:

- LACRT will be consolidating projects as restrictions are reducing.
- All services are remaining in place. Noted that Shopping Buddy pilot service will be incorporated within Largo Friends and Neighbours. Befriending likely to move to face to face visits in due course. NC and EM have been working on Safeguarding and Lone Volunteering policies for LCT, and these will then satisfy the requirements of Zurich Insurance for the befriending service. Services such as virtual befriending through use of tablets will be progressed through DM, LACRT's digital expert.
- Support in Times of Need Fund has now been utilised.
- Summer workshop for primary children being organised by NC, EM and IK. This will be delivered by Fife Child Development Company, Inspire.
- Zurich Video – see comments in item 1.
- LACRT is now considering the establishment of a local Resilience Team. Liaison with Fife Council and other agencies is ongoing.

8. Sustainable Development update

See comments under item 1. Noted that LCT would hope to hear about our DO funding bid by the end of June.

9. Treasurer's report

EM spoke to her previously emailed report. Details noted therein. All three accounts have positive bank balances. Largo Links is now self sufficient.

The donate platform has £24 lodged but must hit £100 before any benefit is accrued.

Enhanced insurance cover from Zurich to take account of befriending service.

Largo Communities Together

LCT is Scottish Charitable Incorporated Organisation - Charity No. SC048447

Zurich video noted above. Thanks to EM for her organisation of this project.

10. Membership update

See comments above re AGM. A number of Trustees will require to step down and require re-election.

11. Communications update

JK provided an update. Many positive comments received re Largo Links. There has been an increase in the number of adverts which helps with costs. Adverts must be submitted by 27 June and articles by 11 July; printing 4 August and distribution noted as 11 August.

One-off articles can be submitted to the Editor. These may be used as fillers and will not necessarily appear in the following issue.

Each issue goes to advertisers and contributors as not all live in the Largo area. Suggestions welcome re other interested organisations that would be happy to receive a copy.

Noted Largo Links issue 3 ran to 36 pages, Issue 1 – 20 pages and Issue 2 – 28.

Noted that the magazine is being distributed out with the Largo area to family and friends in far flung places. Large print copies available for Peacehaven and also some in the Library Hub.

12. Discussion and approval of Code of Conduct, Bullying and Harassment Policy, Grievance Issues.

Discussion of other Governance/Policy issues. Process for disseminating to all sub groups

The above noted papers were LCT policy and being followed by LCT Board and Sub Groups.

EM and NC have prepared draft policies on Safeguarding and Lone Volunteering. They have been emailed to LR and IK who are satisfied with them. Small tweaks required which EM and NC will attend to prior to signing off for LCT and sub groups. Training to be considered re Safeguarding.

13. Correspondence, AoB, Date of Next Meeting

Note date of next meeting: Tuesday 6 July 2021 7.00 – 9.00pm on Zoom.

Largo Communities Together

LCT is Scottish Charitable Incorporated Organisation - Charity No. SC048447