



## **Largo Communities Together (37) Monday 16 May 2022 at Largo Library and Community Hub**

**Board Members Present: Alistair Brown, Nora Conlin, Stan Green, Irene Kay, Jan Kerr, Jill Miller, Emily Macdonald, Dougi McMillan, Louise Robb (Chair), (all the aforementioned present in person), James Simpson (on Zoom)**

**In Attendance: Dennis Gowans (Secretary Crail Community Trust), P Logan (DO)**

**Apologies: Ronnie Graham, Beau Russell**

### **1. Welcome, update, apologies:**

LR welcomed all in attendance to the meeting. A particular welcome was made to Dennis Gowans (DG) of Crail Community Trust (CCT) who would speak to LCT re their experiences of developing an LLP. LCT members introduced themselves to DG.

Apologies noted above.

### **2. Crail Community Trust : developing an LLP**

DG shared his experiences. The following points were noted:

- The LPP had been driven by the possible build of 320 new homes in Crail. There required to be a picture of where they were as a community.
- CCT employed a consultancy firm to organise their consultation through a Charette process. This helped to engage the public and run the consultation phase. There had been a good attendance at events and 25% response to surveys. It was financed through the Crail 'Common Good Fund'. The CCT LLP was produce 18 months later.
- Prior to publication, CCT became a SCIO with 10 trustees and two co-opted members.
- CCT was now planning a review of their LLP in line with the SG legislation and to be registered with FC. They will undertake another period of consultation and revise their plan.
- CCT had a functioning Community Hall Hub with a business plan. Various weekly activities take place there, as well as weekend weddings. There are two employees who run the hall.
- CCT had positive links with other Crail organisations/groups.
- A weekly newsletter was emailed to 750 residents, as well as 30 paper copies. Membership of CCT stood at 143 with a one-off lifetime membership.
- CCT had been involved with FC through Community Asset Transfer. They had discussed how they wanted developments to progress, e.g., the preservation of green space. Noted Crail Golf Club was an important ally.
- There were new owners of Crail Airfield who wished to work with the community. CTT had made links with them.
- The 'Common Good Fund' had been an important source of funding. It allowed CCT to match fund for other income sources. Match funding was often required within a funding process.

LR thanked DG for his helpful input. He passed two copies of Crail's LPP to LCT for further scrutiny. The plan was available on their website. DG left the meeting at this point.



Noted: LCT had no access to common good funding. LCT and sub-groups had been successful in grant applications for particular projects. However, further funding options should be explored to allow flexibility in running projects and developments. We did not have the resources at present to match fund.

Further discussion followed re Common Good Land. Noted a paper available: Common Good Land in Fife and a relevant broadcast: Who Owns Scotland? Available for further research.

### **3.Minutes of 4 and 11 April 2022 and matters arising:**

Minutes of 4 and 11 April 2022 proposed by IK and seconded by DM. All matters arising covered in the agenda.

### **4.Chair update; Board roles and responsibilities**

Noted that DM in his LAW role had received communication from Kathy Beckett (KB), Horticulture Manager at Largo Estate re volunteer recruitment in the walled garden. SG, as the Chair of the Largo House sub-group, would arrange to meet with KB to discuss further. PL would also be involved.

Dates had been set for the LACC consultation re proposed housing development in the Largo area. Dates were noted as 14 and 21 June in New Gilston and Durham Halls from 6.00 – 9.00. Questions for the consultation would be succinct and focused, e.g. *Are you for the development or not, plus reasons? Site of special interest? Where would you like housing to be situated if not at the proposed site?*

The consultation would be available online.

### **5.LACRT update:**

IK highlighted points from her previously emailed report:

- Covid statistics
- Largo Friends and Neighbours
- Monitoring of 0800 helpline
- Largo Villages Resilience Plan
- Largo Links Magazine: Roger Ferguson to take on responsibility for advertising. Shona Small, former reporter with the Fife Free Press, to join the editorial team. The forthcoming edition, 4 June, to run to 44 pages with colour; 2000 copies being distributed by 45 volunteer distributors. The Editor was now seeking another admin reporter and technical/creative support for the colour aspect. Methil Printers had now taken over the printing of the magazine.
- Homes for Ukrainians: Sub-group chaired by IK: LR, SG, NC, PA, JW. IK had written to MPs, MSPs, Councillors, FC and had established contact with Val Husband, Lead Officer, Housing Access and Advice. FC was presently looking at assessing individual applications and homes. FC was working well on this task which was demanding of their time and effort.

A Zoom meeting had been held with the sub- group with Maggie Lennon, Director of The Bridges Project in Glasgow. She had a wealth of experience in resettlement programmes for displaced people from trauma situations. She gave good advice: displaced people will need clothes, food,



housing, education, midwifery services, information sheets, service access, buddies, e.g. job seeking and so on. Further down the line, it may be that Ukrainians would come to the Largo area, either to stay with relatives, through individual sponsors or through the Super Sponsor scheme.

A scoping paper will be developed to prepare for consultation meeting on **Homes for Ukrainians Engagement**. Noted date for consultation 28 June 7.00 – 9.00 in the Simpson Institute (TBC). Scoping meeting 18 May 3.00 The Aurrie.

We hoped to create a Community of Sanctuary in the Largo area.

## 6. Pier update

JS highlighted the following points:

- Involvement in the Pier Building Competition during Sea Day.
- Updated drawings re proposal will be available to be displayed in the Aurrie.
- Response received from Levenmouth Reconnected re Pier Group's letter of interest. They were seeking information re the overall attraction of Largo as a tourist destination.
- There would be preparations for the National Lottery Heritage Fund. Timescale for the awards, March 2023.
- Noted the grant process was long and arduous. There would be no major development on the Pier before Spring 2024. How to share this with the community would have to be carefully considered.
- Noted that maintenance and repairs had been taken forward.
- AB advised that messages had to be consistent from LCT and sub-groups. Managing expectations would have to be considered. There was huge support from the community re the Pier development. The circumstances were being carefully managed.
- JS and AB would discuss the above re community information further.

## 7. Equity and Inclusion

JK had now taken on the above remit. Developments included:

- LCT Inclusion, Equity and Diversity policy drafted, to be finalised with JM then brought to the Board.
- To support **Sea Day** activity, two beach wheelchairs have been sourced from St Andrews BW. Collection and return to be arranged.
- PonyAxes available – Simon & Obama. Costing £300, plus travel; £100 already pledged. DM agreed that LAW would fund the £300.
- Fundraising ideas noted – could ask community for donations; hold a tombola at the event? FC Small Sparks grant to be followed up with a bigger application for a series of beach days with PonyAxes.
- To support **community issues** – consider how best to share information now that the Serpentine Walk had been resurfaced. Noted the one-way gate was a barrier to wheeled access. While the Woodlands Trust had agreed to remove it the next time a contractor was on site, concern was expressed that this would not then be safe for children and dogs. A self



closing gate would be a better option. This would be explored with the Woodlands Trust. The steps at the top end of the walk prevented access to and from Upper Largo. JK had contacted FC Access Officer and awaited their reply.

- Re Coastal path to Dumbarrie – no response from farmer. A meeting should be sought.
- Harbour floral boat – an accessible path through the pebbles to the seating required to be created. Noted Jim Archer carried out the work to support the community at no cost. Materials covered by a donation.
- Two toilet frames available to improve access for any club/group premises. Contact JK.
- Ramps available to borrow from JK, if required.
- **BIG Picnic 14 August 2022 12.30 – 15.30.** All welcome.

### **8. Governance review and policy development/risk analysis**

EM was now responsible for all aspects of the above.

- LCT constitution to be reviewed
- Key documents and policy statements to be stored in central online file
- Insurance cover for Sea Day organised
- Responsibility for AGM organisation
- Diary of events and meetings to be organised on Office 365. Suggestion that LCT Trustees meetings be organised for the fourth Monday of the month. Noted LCT did not want to clash with LACC meetings on the third Monday of the month.
- All of the above to be in line with SCIO regulations.
- Email address for EM likely to be Governance@LCT.....

### **9. Treasury – LCT strategy, funding planning and policy**

DM had now taken on responsibility for treasury remit from EM. He had met with Marianne Lynch, in her new role as Book Keeper for LCT (partly funded through DTAS grant). Organisation for her responsibilities was presently being put in place, e.g., email address, bank accounts. She would furnish LCT with a monthly financial report. A policy paper would be circulated, including pricing in due course.

Noted that operating funds were required so that LCT and sub-groups could begin projects or use to support match funding etc. Consideration to be given to cash generation/income stream.

Noted Levenmouth Website launched including funding details.

### **10. Community Sustainable Development/DO Policy Development/LPP**

Planning the Sea Day event was ongoing. PL reported on activities.

- Jane Denholm was supporting with event planning.
- Lyall ( Fife Ecology), while not able to be present on the day, had provided valuable input re appropriate content and activities.
- Helen at the Aurrie had provided food suggestions.
- Previously noted, Pier design competition.



- Art and information in the Aurrie to include: Largo Bay Art Club, Yappers and Yarners, Pier plan, art from local primary schools, photo heritage/montage – the Pier through the ages.
- Music input at opening and closing of the event. OpenSea
- International Ocean Day on 8 June: school groups to be involved in sketching.
- Noted that PL would need support on Sea Day itself.
- Individual and group tickets available.

Noted that Housing consultation organised (see above) as part of LPP consultation. The premise of the Largo area as a place of sanctuary would be good to promote and develop.

### **11. Marketing and Communications**

AB was working on a marketing plan incorporating four sections: Product, Price, Promotion, Place.

LCT as a brand was being considered, including the segmentation of all aspects. The requirements of each of the sub-groups had to be ascertained. To this end, AB would meet with sub-group chairs. A preliminary marketing group had been convened: AB, DM, PL. Any other members interested, contact AB. An info graphic explaining LCT and its relationships to sub-groups and other organisations had previously been suggested. This was worth consideration.

Once AB had completed the draft marketing plan, a meeting would be organised to discuss.

### **12. AoB and Date of Next Meeting**

NC had met with Cllr Davidson who was hoping to organise that the Provost of Fife, Jim Leishman, visit the Largo area and meet members of LCT and LACRT. NC had given Cllr Davidson an overview of our work with a focus on the Ukrainian situation. He was very positive about our contributions to the community.

He would be in contact in due course.

**Date of Next Meeting: Monday 27 June 2022 7.00 – 9.00.** Venue: Largo Library and Community Hub.